

The Mount Vernon City Council met March 18, 2019 at the Mount Vernon City Council Chambers with the following members present: West, Wieseler and Herrmann. Absent: Roudabush, Rose and Mayor Hampton.

Call to Order. At 6:31 p.m. Mayor ProTem Tom Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by West, seconded by Herrmann. Motion carries. Absent: Roudabush, Rose.

Consent Agenda. Motion to approve the Consent Agenda made by Herrmann, seconded by West. Motion carries. Absent: Roudabush, Rose.

Approval of City Council Minutes – March 4, 2019 Regular Council Meeting

Appoint Johnathan Brinson and Terry Elam - Zoning Board of Adjustment

Approval of Liquor License – Mount Vernon Creates

Approval of Liquor License – Sing-A-Long Bar and Grill

Ordinance Approval/Amendment

Ordinance #2-20-2019A: Providing That General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Spring Meadow Heights Urban Renewal Area, in the City of Mt. Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mt. Vernon, County of Linn, Mt. Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest Loans, Monies Advanced to and Indebtedness Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Spring Meadow Heights Urban Renewal Area (Phase 1 Parcel). Staff has not received any communication from the public since the second reading. Motion to the third and final reading. Motion to approve the third and final reading of Ordinance #2-20-2019A made by West, seconded by Herrmann. Roll call vote. Motion carries. Absent Roudabush, Rose.

Old Business

Discussion and Consideration of the Plaza Lift Station Pump Replacement – Council Action as Needed. Herrmann motioned to remove from the table, seconded by West. Motion carries. Absent: Roudabush, Rose. Staff has received two quotes; one is for a rebuild from Electric Pump at a cost of \$3,030.47. Quote #2 is for \$7,776.00 for a complete rebuild also from Electric Pump. Because of its limited usage Water/Wastewater Superintendent Alex Volkov recommends the rebuild. Herrmann motioned to approve the rebuild cost of \$3,030.47 for the Plaza lift station pump, seconded by West. Motion carries. Absent: Roudabush, Rose.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by West. Motion carries. Absent: Roudabush, Rose.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	LEGAL FEE-P&A	480.00
AIRGAS INC	WELDING SUPPLIES-PW	59.43
AIRGAS INC	CYLINDER RENTAL FEE-PW	57.24
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,028.79

ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	808.03
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	521.55
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	101.77
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	74.93
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	38.18
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,151.96
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,945.28
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,629.83
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	732.09
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	620.09
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	493.88
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	486.57
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	187.14
ALLIANT IES UTILITIES	ENERGY USAGE	132.41
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	64.37
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	51.86
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	39.33
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	38.18
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	26.97
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	18.01
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	18.01
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	11.29
BOUND TREE	SUPPLIES-PD	69.75
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TESTING	3,115.00
CENTURY LINK	PHONE CHGS-PD	53.07
CHRIS NOSBISCH	MILEAGE-P&A	185.60
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	7,673.87
DIESEL TURBO SERVICES INC	EQUIP REPAIRS-PW	3,110.36
ECICOG	SUB-DIVISION UPDATE-P&A	1,554.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GALLS INC	EQUIPMENT-PD	45.97
GRAYBILL COMMUNICATIONS	INSTALL RADIO-RUT	500.34
GRAYBILL COMMUNICATIONS	REMOVE RADIO-RUT	190.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	29,403.27
HAWKEYE FIRE & SAFETY CORP	EQUIP REPAIR-PD	50.00
HENDERSON PRODUCTS INC	HEADLIGHTS-RUT	638.00
IOWA STATE UNIVERSITY	TRAINING-PD	50.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	177.33
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	245.40
KURT PISARIK	APP CERT REIMB-RUT	60.00
LINN CO-OP OIL CO	FUEL-RUT	80.00
LYNCH FORD	5K MILE MAINT,ROTATE TIRES-PD	66.32
LYNCH FORD	ARM ASY-RUT	37.99
MARTIN EQUIPMENT	VEHICLE EQUIP-RUT	1,913.46
MARTIN EQUIPMENT	SEAL-RUT	111.27
MATT SIDERS	MILEAGE-P&REC	80.04
MEDIACOM	PHONE/INTERNET-WWTP	196.27
MEDIACOM	PHONE/INTERNET-POOL	172.45
MEDIACOM	PHONE/INTERNET-RUT	170.39
MIDLAND GIS SOLUTIONS	GIS MAPPING-PW	250.00
MIDWEST WHEEL CO	TAILGATE CLAMPS-RUT	86.22
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC,POOL	233.75

MOUNT VERNON PHARMACY	SUPPLIES-P&REC	13.18
MT VERNON CAR WASH	CAR WASH-PD	16.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	330.60
OPN ARCHITECTS	WELLNESS CENTER	20,182.01
P&K MIDWEST INC	EQUIP MAINT-RUT	19.42
P&K MIDWEST INC	LIGHT KIT-RUT	251.90
P&K MIDWEST INC	BATTERY-RUT	101.03
PAYROLL	CLAIMS	59,584.24
PUBLIC AGENCY TRAINING COUNCIL	TRAINING-PD	325.00
PUBLIC AGENCY TRAINING COUNCIL	TRAINING-PD	325.00
RACOM CORPORATION	SERVICE-PD	525.00
RTL EQUIPMENT	FRONT END LOADER RENTAL	4,250.00
SHERWIN WILLIAMS CO.	PAINT-POOL	165.00
STATE HYGIENIC LAB	TESTING-WWTP	2,196.50
SUE RIPKE	MILEAGE-P&A	23.78
TRASH STICKERS INC	50K GB TAGS-S/W	1,282.00
US CELLULAR	CELL PHONE-PD	163.98
VALLEY ATHLETICS	FIELD PAINT-P&REC	424.90
VERIZON CONNECT	GPS-PW	251.76
WAPSI WASTE SERVICE	RECY-S/W	662.34
WEX BANK	FUEL-PD,WAT,SEW	959.83
TOTAL		160,660.78
GENERAL FUND		31,567.05
LOST III COMMUNITY CENTER		23,297.01
PAYROLL		59,584.24
ROAD USE TAX FUND		15,369.67
SEWER FUND		15,525.42
SOLID WASTE		4,133.93
WATER FUND		11,183.46
TOTAL		160,660.78

Discussion and Consideration of Pay Application #3 – Lester Buresh Family Community Wellness Center – Council Action as Needed. OPN recommends the payment of Pay Application #3 to Garling Construction in the amount of \$107,531.37. Motion to approve Pay App #3 made by Herrmann, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration of Application for Grant Funds from the Linn County Housing Trust Fund – Council Action as Needed. The Mt. Vernon Housing Commission asked Council to consider approving permission for them to apply for funds from the Housing Fund for Linn County. They are seeking \$20,000.00 from the housing fund to create a housing rehabilitation program for Mount Vernon's LMI residents. Grants would be up to \$3,000.00 per applicant with matching funds of about \$2,000.00 from existing City LMI funds that were set aside from the City's housing TIF development agreements. If approved, the City would contract with ECICOG to administer the program. Herrmann motioned approval to apply for the grant funds and certifying that the City has matching funds, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration of Setting a Public Hearing on an Ordinance Amending Chapter 92 Water Rates of the Mt. Vernon Municipal Code – Council Action as Needed. Nobsch explained that the annual 3% water rate increase is slated to end on June 30, 2019. In order to cover the maintenance and repairs of

the treatment plant the increase will need to be extended for at least another five years. A portion of the ordinance says that Council can suspend the increase in any given year if the revenues outpace the expenditures. Herrmann motioned to set the Public Hearing for April 1, 2019 on an ordinance amending Chapter 92 Water Rates of the Mt. Vernon Municipal Code, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration of Setting a Public Hearing on an Ordinance Amending Chapter 99 Sewer Service Charges of the Mt. Vernon Municipal Code – Council Action as Needed. Nosbisch said that like water the annual 3% increase in the sewer rate is also scheduled to end on June 30, 2019. Unlike water, it may have to be extended an additional 5 years in order to cover the costs of the State mandated UV Disinfection project. This ordinance also has the fail-safe built in whereas Council can suspend the increase if revenues outpace expenditures. West motioned to set the Public Hearing for April 1, 2019 on an ordinance amending Chapter 99 Sewer Service Charges of the Mt. Vernon Municipal Code, seconded by Herrmann. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration of Change Order #3 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Due to weather and over excavation of bad soils Garling Construction submitted Change Order #3, a request to add an additional 15 working days to their schedule. Staff is recommending that Council deny the request as the plan is to discuss delays with Garling at a later date. Motion to deny Change Order #3 made by Herrmann, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration Marketing RFP for the Lester Buresh Family Community Wellness Center Project – Council Action as Needed. Staff would like Council to approve an RFP for professional marketing services for the Lester Buresh Family Community Wellness Center. Park and Rec Board member Cathy Poduska provided City staff with a sample RFP for Council review. This is an expense that was expected and is part of the project costs. Cost is estimated to be a minimum of \$25,000.00. West moved to allow the process to begin on the marketing RFP for the Lester Buresh Family Community Wellness Center Project, seconded by Herrmann. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration Nature Park Trail Options – Council Action as Needed. Council was given an updated Nature Park Trail which is a combination of Option A and B. (Option D) P&Rec Director Matt Siders said that all four property owners along the trail have been notified and are in favor of it. V&K Engineering estimates the cost to be \$99,960.00 and will be 6' wide. The proposed new trail would have walking lights which are not included in the project cost. This trail follows the Comprehensive Trails Plan going through Nature Park to an entrance point on 4th Street and routing users to the 4th Street crossing of Hwy 1. Herrmann motioned to approve the Nature Park Trail Option D as presented, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration Mt. Vernon Pool Rate Increases for the 2019 Season – Council Action as Needed. Pool rates have not increased for eight years. The Park and Rec Board wanted to see what impact the new heating system would have on one full year of expenditures before they made any fee increase recommendations. The Board has reviewed the current rates and provided Council with a proposed fee increase memo. Motion to approve the 2019 season MV Pool rate increases made by Herrmann, seconded by West, Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration Sewer Lining Project between 7th and 8th Ave. NW – Council Action as Needed. A sewer line in the NW part of town between 7th and 8th Avenue has been problematic for several years. Although this is not a budgeted item staff feels it needs to be taken care. Small sink holes have been occurring where the pipe is starting to separate. The line runs under the breezeway of a home on 8th Avenue and staff has not been able to locate any easements. Three quotes were received; Municipal Pipe

Tool Co for \$16,819.00, Visu-Sewer Inc for \$24,816.00 and \$29,240.00 from Roto Rooter. V&K Engineering recommends that the City of Mount Vernon award the construction contract to Municipal Pipe Tool Co. in the amount of the quotation of \$16,819.00. Herrmann motioned to accept V&K's recommendation, seconded by West. Motion carries. Absent: Roudabush, Rose.

Discussion and Consideration of Storage Shed Addition to Memorial Park – Council Action as Needed. The CDG would like to purchase a storage shed. Because it will be placed on City property they are seeking Council approval to proceed with the application and construction process. The application will have to be reviewed by MVHPC. CDG was instructed to start the process and when finalized bring back for Council approval.

Discussion and Consideration of Purchasing Chalk for the Annual Chalk the Walk Event – Council Action as Needed. Staff is asking Council to approve the purchase of chalk for the Chalk the Walk festival. Chalk will most likely cost around \$4,500.00 but staff is asking for a not to exceed \$5,000.00 purchase approval. Motion to approve purchasing chalk for the Chalk the Walk Event not to exceed \$5,000.00 made by Herrmann, seconded by West. Motion carries. Absent: Roudabush, Rose.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 8 reported collisions and 30 incidents in February. Officer Moel and K9 Monster attended training on February 4 and 5 working with the trainer on locating suspects in a building. Monster was requested by Lisbon PD to assist with a traffic stop, to assist MVHS with a drug search and assisting LCSO with a suspect track. He also assisted the Department with a narcotic search warrant where drugs, paraphernalia and an illegal firearm was recovered. Per the 28E agreement with Lisbon, MVPD provided 1,830 minutes of patrol time and 8 calls for service.

Mt. Vernon Public Works Report. Crews have been applying cold patch. Maintenance and repairs have been completed on the F450 and the 2007 dump truck. A new cutting edge was installed on the 2014 dump truck. ROW tree trimming has started in the SE quadrant.

Mt. Vernon Parks and Recreation Report. Soccer registration has started with the first game being scheduled the week of April 8. Currently there are 24 teams with 202 kids registered. The pool is in compliance with the Virginia Graeme Baker Act in regards to drains and systems. Chalk the Walk meetings continue. Easter Egg Dash will be April 20th @ 10:00 a.m.

Discussion Items (No Action)

Subdivision Ordinance. Council was given a copy of the new Subdivision Ordinance for review and future discussions.

Reports of Mayor/Council/Administrator

City Administrator's Report. Nosbisch said he will be attending the Iowa Municipal Managers Institute in Iowa City March 20-22. ICAP completed its annual tour of the City facilities. Congratulations to Joe and CDG for earning the Spirit of Main Street Award in Des Moines.

As there was no further business to attend to the meeting adjourned the time being 7:28 p.m., March 18, 2019.

Respectfully submitted,
Sue Ripke
City Clerk